



P. K. LEASING & FINANCE LTD.

P-36, INDIA EXCHANGE PLACE, 4TH FLOOR, KOLKATA-700 001

☎ 2225-3123/4298, Fax : 2225-3598/3741

Email: anilpklf@yahoo.co.in

CIN: L65910WB1992PLC055895

Date: 26-04-2016

1. The Secretary
The Calcutta Stock Exchange Ltd
7, Lyons Range
Kolkata-700 001
Scrip Code No. 10026186
2. The Listing Department
Metropolitan Stock Exchange of India Ltd
4th Floor, Vibavor Towers
Plot No. C-62, opp. Trident Hotel
Bandra Kurla Complex, Bandra East
Mumbai-400098
Symbol: PKLEASING

Sub: Reconciliation of Share Capital Secretarial Audit Report for quarter ended 31st March 2016 under Regulation 55A of SEBI (Depositories and Participants) Regulations, 1996

Dear Sir,

Pursuant to Regulation 55A of the SEBI (Depositories and Participants) Regulations, 1996 we are sending herewith a Certificate of Reconciliation of Share Capital Audit Report obtained from a Practicing Company Secretary for the **quarter ended 31st March 2016.**

Kindly acknowledge receipt of the same.

Thanking you,

Yours faithfully,

For P. K. LEASING & FINANCE LTD

ANIL AGARWAL
(MANAGING DIRECTOR)
DIN: 00315722

Encl: As above



RECONCILIATION OF SHARE CAPITAL AUDIT

1. For Quarter Ended : 31st March 2016
2. ISIN : INE 061D01018
3. Face Value : Rs 10/- per Share
4. Name of the Company : P K LEASING & FINANCE LIMITED
5. Registered Office Address : P-36 India Exchange Place
Kolkata-700001
6. Correspondence Address : P-36 India Exchange Place
Kolkata-700001
7. Telephone & Fax Nos. : 033 2225-3123
8. Email Address : anilpklf@yahoo.co.in
9. Names of the Stock Exchanges where the company's securities are listed : 1. The Calcutta Stock Exchange Ltd
: 2. Metropolitan Stock Exchange of India Ltd

	Number of shares	% of Total Issued Cap.
10. Issued Capital	3110400	100
11. Listed Capital (Kolkata)	3110400	
12. Held in dematerialised form in CDSL	464250	14.93
13. Held in dematerialised form in NSDL	2585850	83.13
14. Physical	60300	1.94
15. Total No. of Shares (12+13+14)	3110400	

16. Reasons for difference if any, between
- (10&11)
- (10&15)
- (11&15)

NIL
NIL
NIL



17. Certifying the details of changes in Share Capital during the quarter under consideration as per table below :

Particulars	No.of shares	Applied/Not Applied for listing	Listed on Stock (Specify Names)		whether intimated to CDSL	whether intimated to NSDL	In-prin. Appr.pend ing for SE (Specify Names)
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

18. Register of Members is updated (Yes / No)
If not, updated upto which date

Yes

19. Reference of previous quarter with regards to excess dematerialised shares,if any

N.A

20. Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ?

N.A

21. Mentioned the total no.of requests, if any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay :

Total No.of demat	No.of requests	No.of Shares	Reasons for delay		
Confirmed after 21 Days	NIL	NIL	NIL	NIL	NIL
Pending for more than 21 days	NIL	NIL	NIL	NIL	NIL

22. Name, Telephone & Fax No. of the Compliance Officer of the Company

: Mr Anil Kumar Agarwal
033 2225-3123 (P)
.919831025499 (M)

23. Name, Address, Tel. & Fax No., .
Regn. no. of the certifying CS

: Seema Manglunia
23A, Tirupati Market, 2nd Floor
T R P Road, Fancy Bazar, Guwahati-781001
.919864400947 (M)
C. P. No: 10520

24. Appointment of common agency for share registry work

: M/s Niche Technologies Private Limited
71 B. R.B Basu Road, 5th Floor
Kolkata-700001

25. Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from Stock Exchange, Company Changed its name etc.)

No



Place: Guwahati
Date: 23.04.2016

(SEEMA MANGLUNIA)
PRACTICING COMPANY SECRETARY
C.P NO. 10520